

**Webber Township**  
2286 W. Springtime St.  
Baldwin, MI 49304  
**Monthly Board Meeting**  
**6/13/2024**  
231-745-3471

**Call to Order:** 6:00PM

**Pledge of Allegiance**

**Attendance:** Kelly McCune-Here, Pat Williams-Here, Dan Cousar-Here, Deb Hanes-Here, Ernie Wogatzke- present,

**Approval of Agenda:** Motion to approve agenda with the following additions made by Kelly with support by Pat:

Accept Conrad's resignation from Planning Commission, Approve to pay final trust payment for park grant, Lien property, Approve Election Inspectors, Approve Election Inspector pay, OMA missed meeting posting, Trash suggestion, Jesse rescinding resignation letter and position. 5 Aye votes. Motion carries

**Approval of Minutes:** Motion to approve minutes of 5/9/2024 Board Meeting and Finance Committee of 6/12/2024 made by Pat with support by Dan.

Dan asked a question regarding the Metro Fund transfer but recalled the issue was how the transfer was documented in Quick Books and had been resolved in the Finance meeting on 6/12/24. 5 Aye votes. Motion carries.

**Approval of Accounts Payable:** (Roll Call Vote)

General Fund Account: Motion to approve by Pat with support by Kelly. Roll Call: Kelly- Yes , Pat- Yes , Dan- Yes , Deb-Yes , Ernie- Yes. Motion Carries

W/S Fund: Motion to approve by Deb with support by Dan. Kelly- Yes , Pat- Yes , Dan- Yes , Deb-Yes , Ernie- Yes. Motion Carries

Fire Fund: Motion to approve by Dan with support by Deb. Kelly- Yes , Pat- Yes , Dan- Yes , Deb-Yes , Ernie- Yes. Motion Carries

Refuse Fund: Motion to approve by Kelly with support by Deb. Kelly- Yes , Pat- Yes , Dan- Yes , Deb-Yes , Ernie- Yes. Motion Carries

**Treasurer's Report:** Pat gave Treasurer's report

**Correspondence:** N/A

**Public Comments:** Member of public had conducted a FB survey regarding trash service for campers. 135 people responded with 130 voting yes to campers receiving trash bins and 5 voting no. Another resident questioned why his trash is only picked up once per month.

Eric King, Lake County Emergency Manager, introduced himself and provided his background. He encouraged Webber Twp to adopt the Lake County Hazard Mitigation Plan ASAP. Adopting

the plan will make up eligible to receive FEMA funds in the event of a catastrophic event. If not, funds will not be available. He will provide assistance as necessary.

Explain why residents have to call Republic with complaints regarding service when the township is providing the trash service. Pat explained she handles requests for bins, but Republic handles complaints because they have the trucks in the area and can communicate with them to return to area that was missed. Are complaints tracked? Is there a daily log? Republic does tracking.

Why is it necessary to have 5 people approved to sign Twp checks. It was explained that 2 people must sign checks. One from Clerk's office and one from Treasure's office. If Clerk is out, deputy needs to be able to sign. Same for Treasurer's office. In the event that no one is available in one of the offices, we need a 5<sup>th</sup> approved signature in an emergency.

### **Department Reports**

**Fire Dept:** Chief gave report. Things are settling down with recent rains. Chief asked permission to use the Twp truck to go to Charlotte to inspect the new fire truck chassis. Approved via consensus.

**Water/Sewer:** Ernie read Sam's report in his absence. Dan made a motion to request bids to fix the damaged valve risers on fire hydrants. Kelly supported. Kelly- Yes , Pat- Yes , Dan- Yes , Deb-Yes , Ernie- Yes. Motion Carries

**Maintenance:** N/A

**Co Road Commission:** N/A

**County Commissioner:** Bob Sanders gave report. Co. Commission recently approved Vets' Services program. We will receive increase in PILT funds. Co is giving funds to townships for road improvement only. Schools can use funds as they see fit. EMS response report is available on the County website. Offering To the Rescue training for first responders to help with dealing with traumatic experiences. DHS has funds available, based on income, for repair to septic systems

**Sheriff:** N/A

**Cemetery:** Deb gave report in Nikki's absence. Nikki has been working to purchase signs to indicate the areas of the cemetery. The co she's been working with keeps changing designs and prices. She has recently contacted another company that uses a poly composite material, which is weather proof. The cost will also be considerably less than the original. Signs will be ordered shortly.

**Grants Report:** Final grant payment will be made soon. Once paid we will receive 75-78% back from the remainder of the grant.

**Zoning Administrator:** Ernie gave report in Chris' absence.

**Planning Commission:** Dan gave report. New members were welcomed at first meeting. Vacant seats were filled as follows: Vice Chair=Ira, Secretary=Lilyanna, Deputy Secretary=Janita. Quatina resigned as Chair. Everyone has received their Planning Books. Training will be held 7/16/24 at 7:00PM. A discussion followed whether it was appropriate to hold an election or if the

members should have been appointed to fill the remainder of the vacant positions. Dan will check and make any necessary adjustments at the July meeting.

**LCEDA:** Pat will attend LCEDA meeting.

**DDA:** N/A

**Parks & Rec:** GO Day had a low turnout due to the weather, but all who attended enjoyed the day. We will send letters of thanks to those who contributed.

**Ongoing Business:** The last payment for DNR grant will be due soon. Pat made a motion to approve payment to be paid 7/1/24. Deb supported. Roll call: Kelly- Yes , Pat- Yes , Dan- Yes , Deb-Yes, Ernie- Yes. Motion Carries

Ernie presented 4 bids for gravel/top soil for the maint building approach. Bids received from H&H, Manier, Enchanted Acres Excavating, and STS Excavating. Deb made a motion to accept the bid from STS Excavating with support by Pat. Kelly- Yes, Pat- Yes , Dan- Yes , Deb-Yes , Ernie- Yes. Motion Carries

Motion to accept Conrad's resignation from the Planning Commission made by Deb with support by Pat. 5 Aye votes. Motion Carries

Motion to approve Howard Campbell to Planning Commission made by Pat with support by Ernie. A discussion followed regarding posting the position. The position was posted 2 months ago and filled, however, Howard had expressed interest at that time. Ernie stated it is his prerogative to select candidates for Planning Commission. Dan added it is his Prerogative, however his selection must be approved by the board. We have made appointments to the commission in various ways in the past. This is acceptable. Roll call: Kelly- No , Pat- Yes , Dan- Yes , Deb-Yes , Ernie- Yes. 4 Yes and 1 No votes. Motion Carries

### **New Business:**

Motion to adopt Resolution #06-13-2024 to increase Trash Collection Levy from \$50.00 to \$74.00 made by Pat with support by Kelly. Roll call: Kelly- Yes , Pat- Yes , Dan- Yes , Deb-Yes, Ernie- Yes. Motion Carries

Motion to adopt Resolution #2024-06-13A to increase Planning Commission members' per diem made by Pat with support by Kelly. Roll Call: Kelly- Yes , Pat- Yes , Dan- Yes , Deb-Yes , Ernie- Yes. Motion Carries

Motion to adopt Resolution #2024-06-13B to increase Board of Review members' per diem made by Dan with support by Kelly. Roll Call: Kelly- Yes , Pat- Yes , Dan- Yes , Deb-Yes , Ernie- Yes. Motion Carries

Motion to adopt Resolution #2024-06-13C to increase Zoning Board of Appeals members' per diem made by Pat with support by Dan. Roll call: Kelly- Yes , Pat- Yes , Dan- Yes , Deb-Yes , Ernie- Yes. Motion Carries

Pat introduced Lisa Poole-Waldring as her new Deputy Treasurer. Pat made a motion to grant Lisa check signing authority. Kelly supported. Roll call: Kelly- Yes , Pat- Yes , Dan- Yes , Deb-Yes , Ernie- Yes. Motion Carries

Class for new Planning Commission members will be held on 7/16 at 7:00. Ryan Koffey will be conducting an intro to Citizen Planner class.

The Twp has the opportunity to purchase a lien property (blight clean up) going to tax sale. If we purchase it we will not be able to recover the clean up costs because we will not be able to sell from more than we pay for it. If we do not purchase it and County sells it, we can recover any amount of the sale price that is over the tax amount due. Clean up was \$10,000. After a discussion it was decided we would purchase it for the tax due amount and donate the property to the Vets' Memorial for a parking area. Dan made the motion to do so with support by Deb. Roll Call: Kelly- Yes , Pat- Yes , Dan- Yes , Deb-Yes , Ernie- Yes. Motion Carries

The Board thanked Tony Gagliardo for this suggestion.

Deb made a motion to approve Lisa Poole=Waldring, Nikki Hughes, Ginny Hammer, Kathy Merchant, Marlene Gregorsen, and herself as Election Inspectors for the Aug. 6<sup>th</sup> election. Dan supported. Deb advised she needs to be an Election Inspector for this election because several of the normal inspectors will be on the ballot and cannot serve as inspectors for this election. Roll call: Kelly- Yes , Pat- Yes , Dan- Yes , Deb-Yes , Ernie- Yes. Motion Carries

Motion to pay Election Inspectors \$18.00 per hour for election day work and training made by Deb with support by Pat. Roll call: Kelly- Yes , Pat- Yes , Dan- Yes , Deb-Yes , Ernie- Yes. Motion Carries.

Open Meetings Act was violated as the first budget workshop was not posted 18 hours prior. This was due to a miscommunication. A motion to rectify the matter by reprising the meeting on 6/20/24 at 5:30, prior to the second budget workshop, was made by Pat with support by Kelly. 5 Aye votes. Motion carries.

Maintenance position to be listed with MI Works and Indeed.

Trash suggestion. Pat made a suggestion to provide trash bins to campers. There was a consensus among the board to get cost impact to provide bins to campers with current camping permits. Pat will speak to Republic.

Addressing Jesse's resignation letter has been tabled for the time being. He will stay on to do lawn care until a new maintenance person is hired. A discussion ensued regarding if Jesse needs to be changed to a part time employee.

Reminder, the annual budget meeting will be held on Saturday, June 29, 2024 at 9:00AM. BOR training will be held via Zoom on July 8.

Motion to adjourn made by Pat with support by Kelly.

**Adjourned:**

Respectfully submitted,

Deborah L Hanes, Clerk