

Webber Township
Regular Meeting
9/11/2025
Minutes

Call to Order: 6:00PM

Pledge of Allegiance:

Attendance Roll Call: Kelly-Here, Pat-Here, Kathy-Here, Deb-Here, Shaun-Here

Approval of the Agenda: Motion to approve agenda with addition of Guest speaker-John Bueter, made by Deb with support by Pat. 5 Aye votes. Motion carries.

Approval of minutes: Motion to approve minutes from 8/14/25 Board meeting, 8/18/25 Special Meeting-GEO, Special meeting 8/26/25-Personnel Matter, Finance meeting 9/10/25, and Special meeting-GEO on 9/11/25 made by Pat with support by Kelly. 5 Aye votes. Motion carries.

Public Comments (Everyone has up to 3 minute and one time only)

Moment of silence for 9/11 victims. Suggest food trucks for GO Day.

Brenda Smith of Putnam Lake Campground asking for status. Deb to contact our attorney on Monday.

Approval of the Accounts payable: (Roll Call Vote)

General fund Account: Motion to approve made by Deb with support by Kathy. Roll call: Kelly-Yes, Pat-Yes, Kathy-Yes, Deb-Yes, Shaun-Yes. 5 Yes votes. Motion Carries.

Sewer & Water Account: Motion to approve made by Kelly with support by Deb. Roll call: Kelly-Yes, Pat-Yes, Kathy-Yes, Deb-Yes, Shaun-Yes. 5 Yes votes. Motion Carries.

Fire Fund Account: Motion to approve made by Shaun with support by Pat. Roll call: Kelly-Yes, Pat-Yes, Kathy-Yes, Deb-Yes, Shaun-Yes. 5 Yes votes. Motion Carries.

Refuse Fund Account: Motion to approve made by Deb with support by Shaun. Roll call: Kelly-Yes, Pat-Yes, Kathy-Yes, Deb-Yes, Shaun-Yes. 5 Yes votes. Motion Carries.

Treasurers Report: (Does not require vote) Pat gave report. Pat went through final 24-25 Budget Amendments. Pat made motion to approve final budget amendments with support by Deb. Roll call: Kelly-Yes, Pat-Yes, Kathy-Yes, Deb-Yes, Shaun-Yes. 5 Yes votes. Motion Carries.

Correspondence: Pat read letter from Dan Cousar requesting water service to his property on 32nd Street. Pat confirmed Mr Cousar would not be required to connect to sewer service as the line is on the opposite side of M-37.

Guest Speaker: John Bueter provided the Board with zoning maps from 2013 and 2015 asking why the map changed in 2015 showing his entire property zoned commercial. He is asking to split his parcels with west sections to remain commercial and the east sections to be rezoned residential. He was advised he

needs to go through proper rezoning channels. He claims he is currently taxed as residential.

Department Reports (Do not require vote unless individual items are presented for approval)

Fire Department-Chief gave report. He has 4 new employees. 2 Auxiliary, and 2 inexperienced fire fighters. Discussed Allied outstanding invoice. Jeremy confirmed for Deb that the Active 911 invoice is legitimate.

S/W- Rodney from IAI gave report. Questioned if we have a maintenance agreement for generators, or does our maintenance person do. Rodney hasn't received previous pumpage reports for past 2-3 years. Need for his end of year reporting. Kelly asked Deb to reach out to Sam for previous reports. Rodney discussed need to perform flow tests on the water system. Has a bid from Peerless MidWest for flow test on all wells. Motion made by Kelly to approve up to \$1400 for flow test with support by Shaun. Roll call: Kelly-Yes, Pat-Yes, Kathy-Yes, Deb-Yes, Shaun-Yes. 5 Yes votes. Motion Carries.

Discussed VFD from last month. Presented 3 options. Motion made by Shaun to approve \$8480 to purchase new VFD with support by Deb. Roll call: Kelly-Yes, Pat-Yes, Kathy-Yes, Deb-Yes, Shaun-Yes. 5 Yes votes. Motion Carries. The water meter that was installed on the hydrant on 32nd has been removed by Jeremy. Rodney asked that he be informed anytime anything is done to the water system. The new water connection to the commercial property on 32nd was discussed. The damaged hydrant is out of service but there is no out of service tag on it. IAI will provide the tag. This hydrant needs to be made a priority and put back into service.

Maintenance-Shaun read Scott's report. Low areas in driveway have been filled in. Large water leak in Clerk/Treasurer offices has been repaired.

Zoning Administrator-Shaun read Joan's report

Co. Road Commissioner-Gary Truxton gave report. Construction on cemetery hill has begun. Second brining has been completed.

County Commissioner- Bob Sanders gave report.

Planning Commission – Kathy stated Sept meeting was cancelled. She couldn't explain why as she was on vacation. A board member asked the PC Chairperson why the meeting was cancelled. She explained 2 members were on vacation, 1 member had vehicle issues, the deputy secretary didn't show. A discussion ensued regarding previous issues of malfeasance with this deputy secretary and it may be time for the board to take action. It was decided that Shaun should reach out to her and give her the opportunity to resign her position to avoid going through malfeasance proceedings.

Grants – N/A

LCEDA – N/A

Sheriff Department – N/A

DDA – N/A

Cemetery Report-Nikki gave report. Water lines have been extended in cemetery.

Parks & Recreation – Park will be closed the end of October per motion made in 2024. Scott will drain lines in bldgs. Olson Irrigation will drain sprinkling system. It was mentioned we should look into installing toddler playground equipment. We need the minutes to the last P&R meeting.

Ongoing Business:

Resolution regarding spending limits. Clerk's office will rewrite the resolution to better clarify. Take out \$100 committee limit as they don't have spending capabilities. Agreed to remain at \$500 monthly limit. Maintenance can live within that limit in most cases. A discussion ensued regarding the Fire Dept limits. Any emergency spend can be approved by Supervisor. As always purchases in excess of \$500 limit needs to be approved by board before spending. Each dept will keep track of their own monthly spending.

IAI VFD quote was already covered.

Ordinances in question. Attorney has copies of all ordinances in question. He will do newspaper posting for all. The camping ordinance was pulled from other because there is no proof it was ever posted in paper. Suggested we take opportunity of this to make any necessary changes to camping ordinance. A discussion ensued whether the board or Planning Commission should do the review and amendments. At last joint PC and board meeting the planning commission was given directive to review the camping ordinance and make recommendations to the board.

New Business:

New Township Property Policy: every employee, board and committee member will be required to fill out and sign a property return form. They will list every Township item in their possession. Upon leaving their Township role we will take inventory of everything they return vs the item list to confirm all property has been returned. Kelly will take the lead in getting inventories and forms signed. This will be added to the Township Policy Book.

New Blink security cameras. Trial subscription has ended and Deb asked for approval for \$100.00/year Blink subscription which allows more users and options. Kelly made motion to approve Blink subscription for \$100/Year with support by Kathy. Roll call: Kelly-Yes, Pat-Yes, Kathy-Yes, Deb-Yes, Shaun-Yes. 5 Yes votes. Motion Carries.

New ZA Replacement. Changes to zoning office. Proposing to split job between Zoning Administrator for office/follow up work, permitting, etc. and Ordinance Enforcement Officer for field work, citations, etc. Provides accountability. We already have an Ordinance Enforcement Officer Ordinance and Zoning Administrator Ordinance. At some point both roles were rolled into one. Until we can hire new Enforcement officer, Joan will assume the Zoning Administrator role and Shaun will fill the Enforcement Officer. Proposed ZA position to be up to 15 hours per week. Enforcement Officer role will be 12-15 hrs. per week. Shaun described the time it's taking him to do field work. Wages were proposed at \$18.00-\$20.00 for each depending on qualifications. Deb made motion to assign Joan Cameron as Zoning Administrator at 15 hours per week at \$20 per hour. Pat supported. Roll call: Kelly-Yes, Pat-Yes, Kathy-Yes, Deb-Yes, Shaun-Yes. 5 Yes votes. Motion Carries.

Pat made a motion to post the Code Enforcer position at 12-15 Hours per week at \$18-\$20.00 per hour depending on qualifications with support by Kelly. Roll call: Kelly-Yes, Pat-Yes, Kathy-Yes, Deb-Yes, Shaun-Yes. 5 Yes votes. Motion Carries.

Kelly made a motion to appoint Shaun as interim Code Enforcer until the position can be filled with support by Deb for \$20 per hour up to 15 hours per week. Roll call: Kelly-Yes, Pat-Yes, Kathy-Yes, Deb-Yes, Shaun-Abstain. 4 Yes votes, 1 Abstain. Motion Carries.

Miscellaneous Business: None

Adjournment : (Verbal vote-Aye/Nay)

Shaun made motion to adjourn with support by Pat. 5 Aye votes. Motion carries.
Adjourned at 7:47PM

Respectfully submitted,

Deborah L Hanes
Webber Township Clerk