

Webber Township Planning Commission Meeting Minutes – August 4, 2025

Call to Order: Chairperson Jacobs called meeting to order at 6 pm.

Pledge of Allegiance was led by Chairperson Jacobs.

Roll Call: Present Chairperson Jacobs, K. Newell, K. Rose, V. Hammer, K. Otto, J. Fisher and R. Riley.

Approval of Agenda: Chairperson Jacobs asked to add to the agenda under Consent, discussion on the MTA red book, also add John Bueter under New Business. Motion by Riley to accept agenda, second by Rose. 7 yes 0 no - motion carried.

Approval of minutes: Motion by Newell to accept the minutes of July 7, 2025, with corrections, seconded by Hammer. 7 yes 0 no - motion carried.

Motion by Rose to accept the minutes of May 5, 2025, seconded by Newell. 7 yes 0 no - motion carried.

Consent Agenda: Liaison Kathy Rose would like to see all planning members have a MTA book for guidance and reference. She will ask the Township Board at the next meeting on August 14, 2025, to buy four (4) additional MTA books so all planning members have one.

Riley reported on the procedure of the Master Plan now that the Webber Township Board has approve it. Riley stated the "Letter of Intent" was mailed out on July 19, 2025, to all entities involved, Township Board approved, at a Special Board meeting, the amended draft on July 30, 2025, with a Resolution. So now, the amended portion of the Master Plan with a new township map was mailed out on July 31, 2025, to all the same entities, which then a five (5) day mailing period starts. August 6th starts a forty-two (42) day period for any correspondence to be received by the Township on the Master Plan. Motion by Newell to schedule Tuesday, September 23, 2025, at 6 pm for Public Hearing on the Master Plan, second by K. Otto, 7yes 0 no – motion carried.

Zoning Administrator Report: see attached. K. Otto suggested putting addresses on the monthly ZA report under the "permits being issued" so the members of the planning commission can see areas of growth.

Unfinished Business: None

New Business: Discussion on tiny homes. K. Otto stated she found in the back of her ordinance book a Rustic Sportsman's Cabin (RSC) adopted on April 8, 2021, asking if something of that nature can be considered as a tiny home? Discussion on tiny homes and RSC if the two could be combined? Riley will make copies of RSC ordinance for all the planning members to discuss next month. Also, Riley will make copies of the Short-Term Rentals (STR) policy of Yates Township for next month.

John Bueter stated that he owns three (3), ten (10) acre parcels, (adjoining parcels) on M-37 on the east side, just south of Cloud Nine (9). Each 10-acre parcel has three hundred (300) feet of frontage road, and all are listed in the commercial district. What Mr. Bueter is proposing, if possible, to keep five (5) acres on the front of M-37, of each parcel as commercial and the back five (5) acres as residential? How does he go about doing that and can it be done? Zoning in that area will need to be changed on the back five (5) acres also.

Discussion was had about easement to the back property. Riley stated she will call Andy at Williams & Works just to see if it can be done and where to start.

Public Comment: K. Rose and R. Riley will not be attending the next planning meeting on Sept. 8, 2025.

Brenda Smith, new owner of Putnam Lake Campground, would like the minutes to the public hearing on Kevin Jewitt & Putnam Lake back in 2008. Newell referred her to the Clerks office to put in a FOIA for it.

K. Otto requested that since the planning members are going over the ordinance book that when there is a change or addition that it be printed on colored paper with a page number & where needed an ordinance number.

Bueter suggested that with the new amended master plan a new and big (3x5) map of the Township be put on display not only in the ZA office but in the big meeting room for the public to see.

Discussion by a gentleman on how many campers are allowed on property, especially on Wonderland Dr.? Jacobs stated that she needs to know how big the parcels are to determine how many campers are allowed. Jacobs directed the gentleman to the ZA office and maybe fill out a complaint form. Jacobs will bring a current copy of the camping ordinance at September's meeting for all planning members.

Motion by Rose to adjourn the meeting at 6:51 pm, second by Fisher. 7 yes 0 no – motion carried.

Respectfully submitted,



Ruth Riley

Secretary