

# Webber Township Planning Commission

## December 2nd, 2024 Meeting Minutes

**Meeting Call to Order:** Chair Tim Jannereth called the meeting to order at 6:10 PM.

**Pledge of Allegiance:** Chair Tim Jannereth led the Pledge of Allegiance.

### Roll Call:

- Kevin Newell, Present
- Virginia Hammer, Present
- Mindy Gallentine, Present
- Timothy Jannereth, Present
- Kimberly Gunneman, Excused Absence
- Janita Fisher, Present
- Liaison, Absent

**Approval of Agenda:** Mindy Gallentine moved to approve the agenda as presented, and Kevin Newell seconded. Vote: All Ayes, 0 Nays. Motion carried.

**Approval of November 4th Meeting Minutes:** Virginia Hammer moved to approve the November 4th, 2024 meeting minutes as presented, and Kevin Newell seconded. Vote: All Ayes, 0 Nays. Motion carried.

### Reports:

- Chair Tim Jannereth reported no updates.
- No liaison was present.
- Shaun Munson introduced himself as the newly elected township supervisor and encouraged the board to contact him with any questions or concerns.
- Kevin Newell raised concerns about the zoning administrator's lack of attendance and failure to provide reports. Tim Jannereth echoed these concerns, noting that the zoning administrator had not returned messages. The board briefly discussed the zoning administrator's responsibilities to attend meetings and provide updates.

Mindy Gallentine followed up with the township clerk regarding the Planning Commission's group email. The clerk advised that responding to group emails could form a quorum and suggested using individual emails. The board briefly discussed the advantages of emailing versus distributing printed draft meeting minutes before meetings.

**Unfinished Business:** Tim Jannereth reviewed the findings of the Master Plan/Land Use Plan with the board. He noted minimal differences between the 2018 and 2024 draft plans. He also shared information from the 2020 census, pointing out that the only notable change was a small population difference. Concerns were raised about the lack of color maps for reference. Tim

Jannereth will be contacting Williams and Works to obtain updated color copies and consulting the zoning administrator about providing color maps of restricted zones.

**New Business:**

- Tim Jannereth asked the board to review the bylaws and the Land Use Plan.
- Kevin Newell suggested potential updates to the recreational section. The board briefly discussed this topic.
- Tim Jannereth noted that the 2024 Master Plan draft had been updated with the most recent figures. He committed to printing copies of the plan, color maps (if available), and census data for the board before the next meeting.
- The board also discussed water and sewer service coverage areas briefly.

Tim Jannereth proposed tabling further discussion on the Land Use Plan until the next meeting. Kevin Newell moved to approve the proposal, and Mindy Gallentine seconded. Vote: All Ayes, 0 Nays. Motion carried.

Tim Jannereth tabled the ordinance review due to the liaison's absence.

**Public Comment:** Members of the public offered positive and supportive comments to the Planning Commission Board, sharing helpful tips.

**Next Meeting:** Monday, January 6th, 2025, at 6:00 PM..

**Adjournment:** The meeting was adjourned at 6:59 PM. Tim Jannereth moved to adjourn, and Kevin Newell seconded. Vote: All Ayes, 0 Nays. Motion carried.

The monthly Planning Commission Board meeting can be heard in its entirety for up to 30 days after the meeting was held.

**Respectfully Submitted By:** Mindy Gallentine