

Webber Township Planning Commission
Planning minutes of 1/08/2024

Andrew calls the meeting to order at 6:00 PM.

Andrew led the Pledge of Allegiance.

Roll call: Andrew Harter present, Jacqueline Jacobs present, Nikki Hughes present, Kelly McCune present, Ira Coffman absent and Quantina Forest present.

Approval of the agenda: Andrew made a motion to approve the agenda with corrections while Nikki supported. The addition was adding elections on consent agenda and the joint meeting under new business. All in favor, motion carries.

Standards: Andrew read the standards of participation.

Approval of minutes: Nikki made a motion to approve the minutes with one correction while Kelly supported. All in favor, motion carries. The correction was adding a name.

Consent agenda: New bylaws were placed in members boxes. The roster had some corrections made.

Elections: Jacqueline took over as Chair for the elections starting at 6:06 PM. Kelly nominated Andrew as Chair supported by Nikki. No other nominations were made. Andrew accepted.

Roll call: Andrew Harter yes, Jacqueline Jacobs yes, Nikki Hughes yes, Kelly McCune yes, Ira Coffman absent and Quantina Forest yes.

Andrew nominated Quantina as Vice-Chair supported by Nikki. No other nominations were made. Quantina accepted.

Roll call: Andrew Harter yes, Jacqueline Jacobs yes, Nikki Hughes yes, Kelly McCune yes, Ira Coffman absent and Quantina Forest yes.

Nikki nominated Jacqueline as Secretary supported by Andrew. No other nominations were made. Jacqueline accepted.

Roll call: Andrew Harter yes, Jacqueline Jacobs yes, Nikki Hughes yes, Kelly McCune yes, Ira Coffman absent and Quantina Forest yes.

Quantina nominated Nikki as Vice-Secretary supported by Andrew. No other nominations were made. Nikki accepted.

Roll call: Andrew Harter yes, Jacqueline Jacobs yes, Nikki Hughes yes, Kelly McCune yes, Ira Coffman absent and Quantina Forest yes.

Zoning: No report due to a computer shut down. It was suggested even a hand-written report would be appreciated if that issue arises again.

Section 17:04 Jacqueline spoke on the update. Williams and Works will need time to correct several areas of this chapter even though Planning voted on the phone number.

Section 22.03A: A draft was passed out to members changing it from 120 to 200. A discussion was had regarding charging the \$40 fee for a land use permit. Jacqueline suggested a recommendation of an application for 120 due to the Zoning Administrator and Assessor needing it. Discussion occurred about the permit and the square footage with an application. Andrew made a motion to approve the changes of 22.03A which changes 120 square feet to 200 square feet supported by Quantina.

Roll call: Ira absent Kelly yes Nikki yes Jacqueline yes Andrew yes
Quantina yes Motion passed.

Joint meeting: Andrew spoke on the results of the meeting stating that Planning needs to review the RV ordinance, shopping around for someone else besides Williams & Works, Jacqueline doing postings and how Planning members work for the Board. Planning should be receiving written suggestions from Zoning and the board from Kelly when it's available. It was mentioned that anyone from Planning can use the computer in the room to work on Planning.

Grant information: Kelly passed out the housing readiness grant. Discussion occurred about our master plan needing an affordable housing section. Andrew stated he could review it and make any necessary changes.

Public Comment: A member of the public discussed the camping ordinance and the wording being interpreted differently in regards to accessory structures. A member of

the public stated it seemed that Quantina was pressured to take the Vice Chair position.

Recap: Next meeting is 02-05-2024. Changes were made with Section 22.03 A. Discussion occurred about writing grants and training to be a grant writer. Some Planning members would be interested in possible classes. Discussion occurred about going to Public hearing with Section 22.03A. Jacqueline stated she would check if other things were ready for Public Hearing. She suggested having more than one thing ready for Public Hearing to save cost. This will be tabled till February for further discussion.

Adjournment: Andrew made a motion to adjourn while Nikki supported. All in favor, motion carries. Meeting adjourned at 7:10 PM.

Respectfully submitted,

Jacqueline Jacobs

