Webber Township Planning Commission
Regular Meeting
Monday, September 14, 2026

1. **Call to Order** – Jacqueline called the meeting to order at 6:00 PM.

2. **Pledge of Allegiance** – Jacqueline led the Pledge of Allegiance.

3. **Roll Call** – Kelly McCune present, Jacqueline Jacobs present, Ginny Hammer present, Elizabeth Burrows present, Kevin Newell absent.

4. **Approval of Agenda** – Jacqueline made a motion to approve the agenda with Additions. Kelly seconds that motion. All in favor, motion carries. 4 yes, 1 absent.

   Ginny recommended the addition of the Board List.

   Jacqueline recommended the addition of the Joint Meeting on September 21, 2026 at 6:00 PM.

5. **Approval of Minutes** -
   - **07-06-2026** - Ginny made a motion to approve. Jacqueline seconds that motion. Kelly will abstain. All in favor. Motion Carries. 3 yes, 1 abstained, 1 absent.

   - **08-22-2026** - Jacqueline made a motion to approve. Ginny seconds that motion. Kelly will abstain. All in favor. Motion Carries. 3 yes, 1 abstained, 1 absent.

   - **08-23-26** - Ginny made a motion to approve. Jacqueline seconds that motion. Kelly will abstain. All in favor. Motion Carries. 3 yes, 1 abstained, 1 absent.

   - The Webber Township Planning Committee and the Township Board have a joint meeting scheduled for Meeting on September 21, 2026 at 6:00 PM.

6. **Discussion and/or Approval of By-Laws** -
   The timing of the election date was discussed. It was originally suggested that the election take place in December. Kelly made a recommendation for January, as December was premature. Jacqueline countered that recommendation for February to allow additional time. February was agreed.
   - **Section 1: Officers, Item 1. - Minutes** – Kelly stated minutes are the written record. Kelly confirmed all minutes must be made public within 7 days to avoid FOIA penalties. Kelly made a recommendation to compose an attendance record. Liz will review all Meeting Minutes for 2026 and compose an attendance record and present at the next

Webber Township Planning Commission meeting. Kelly also recommended the use of formal Webber Township email addresses. Kelly will create those accounts.

- **Section 2: Meetings, Item D. - Public Hearings** – Kelly made the recommendation to remove must be held as part, and replace with may be held as part.
- **Section 3: Duties of the Planning Commission, Item G.** – Kelly made the recommendation to remove item G.
- **Section 4: Absences, Removals, Resignations and Vacancies** – Kelly made the recommendation to add 3 consecutive absences and the Planning Committee will ask for a resignation.

Kelly made a motion to table By-Laws. Ginny supports. All in favor. Motion carried. 4 yes, 1 absent.

Jacqueline will make updates and present changes at the next Webber Township Planning Commission meeting.

Ginny requested further clarification from the Board around Rustic Cabins, Tiny Homes and their requirements for electric, water and sewer. Kelly will confirm with the Board what the expectations are and present at the next Webber Township Planning Commission meeting.

Kelly discussed the need for zoning ordinances for the following;

- Data Centers
- Solar Farms
- Wind Farms

Jacqueline will supply Templates for review at the next Webber Township Planning Commission meeting.

7. **Public Comment** -No Public comment.

8. **Adjournment** - Jacqueline made a motion to adjourn. Ginny seconds that motion. All in favor. Motion carried. 4 yes, 1 absent. Adjourned 7:30 PM.

Respectfully Submitted: Elizabeth Burrows